



City of Fairburn Work Session Agenda

August 7, 2025
5:00 PM

The Honorable Mayor Mario Avery

The Honorable Mayor Pro-Tem Alex Heath
The Honorable Samantha Hudson
The Honorable Ulysses Smallwood

Mr. Tony Phillips
Mr. Rory Starkey
Ms. Brenda B. James

I. Meeting Called to Order:

II. Roll Call:

III. Agenda Items:

1. FY2026 Proposed Department Budget Presentations **(City Administrator's Office)**

IV. Adjournment:

The Honorable Linda J. Davis
The Honorable Hattie Portis-Jones
The Honorable James Whitmore

City Administrator
City Attorney
City Clerk

The Honorable Mayor Avery

City Clerk

When an Executive Session is required, one will be called for the following Issues:

(1) Personnel (2) Real Estate or (3) Litigation



CITY OF FAIRBURN WORK SESSION AGENDA ITEM

SUBJECT: FY2026 Proposed Department Budget Presentations

ITEM TYPE: Presentation

SUBMITTED: 08/01/2025 **WORK SESSION:** N/A **COUNCIL MEETING:** 08/07/2025

DEPARTMENT: City Administrator's Office

BUDGET IMPACT: N/A

PUBLIC HEARING: No

PURPOSE:

Present to Mayor and Council the Proposed City of Fairburn Fiscal Year 2026 Budget focused on *Investing in Progress* which continues our commitment to building a thriving, forward-thinking municipality.

HISTORY:

The current fiscal year 2024-2025 budget for all funds is \$90,238,722, which includes a general fund budget of \$38,210,896 and an enterprise fund budget of \$52,027,826.

The proposed budget for fiscal year 2025-2026 for all funds is \$84,459,411, which includes a general fund budget of \$35,877,522 and an enterprise fund budget of \$48,581,889.

FACTS AND ISSUES:

The proposed budget provides an in-depth look at our financial and operational future as well as highlights our continued commitment to moving our growing city forward. Staff will highlight critical investments of over \$84 million in key areas such as public safety, personnel, recreation programming, community engagement, transportation, and infrastructure.

The FY2026 proposed budget for the following departments will be presented:

- Planning & Zoning
- Code Enforcement
- Public Works
- General Services
- Maintenance Shop

- Human Resources
- Fire
- Economic Development
- Main Street
- Communications
- Utilities

FUNDING SOURCE:

N/A

RECOMMENDED ACTION:

N/A

ATTACHMENTS:

1. FY26 Day2-BudgetPresentations-Final



FY26 PROPOSED BUDGET PRESENTATIONS

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THURSDAY, AUGUST 7, 2025

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PLANNING & ZONING



Denise Brookins

Director, Planning & Zoning



FY25 HIGHLIGHTS

Comprehensive Plan & Zoning Audit: Finalized the draft of Fairburn’s Comprehensive Plan and completed a full zoning code and sign ordinance audit, identifying key regulatory improvements to support long-term, community-aligned growth.

Small Area Planning & Community Visioning: Initiated small area plans for Courthouse Square and Johnson Road Park, engaging residents to reimagine these key sites for future civic, recreational, and neighborhood development.

Public Art & Civic Engagement: Expanded Alleywave 2025, a public art installation led by local artist Jasmine Nicole Williams and community partners, fostering civic pride and storytelling through creative placemaking.

Smart Growth Development & Community Outreach: Facilitated approvals for three mixed-use projects totaling nearly 24,000 sq. ft. of new commercial space and collaborated with local partners on code education, digital reporting tools, and two neighborhood clean-up events.

FY26 GOALS

Finalize Zoning & Design Guidelines: Complete a phased zoning code update and establish citywide design guidelines, beginning with residential districts to refine housing types, lot standards, and neighborhood compatibility.

Activate Public Spaces Through Art: Launch new creative placemaking projects, including the CSX Overpass Artworks Project with Union City, and identify additional sites for murals and community-designed installations.

Revitalize Commercial Corridors: Launch a revitalization strategy for a key corridor, conducting market and infrastructure analysis to guide reinvestment using zoning tools and cohesive design standards.

PERSONNEL

PLANNING AND ZONING [7400]	BUDGET	REQUEST	FINAL
PLANNING & ZONING DIRECTOR	1	0	1
PLANNING & PERMIT COORDINATOR	1	0	1
PLANNER	1	0	1
TOTAL POSITIONS	3	0	3



PURCHASED-CONTRACTED

ACCOUNT	FY 2026 REQUEST
Professional	\$220,000
GIS Services	\$35,000
Special Projects	\$170,000
Boards & Commissions	\$10,850
Communications	\$2,750
Advertising	\$6,000
Printing & Binding	\$4,000
Postage	\$3,000
Travel	\$2,000
Dues & Fees	\$5,000
Education & Training	\$3,000
Business Meeting	\$1,000
Other Contract Service	\$20,800
Total Purchased-Contracted	\$483,400



SUPPLIES

ACCOUNT	FY 2026 REQUEST
Office Supplies	\$2,000
Gasoline	\$1,000
Uniforms/Clothing	\$500
Total Supplies	\$3,500



SUMMARY

Total Personnel Services	\$303,255
Total Purchased-Contracted	\$483,400
Total Supplies	\$3,500
Total Expenditures	\$790,155



FY25 HIGHLIGHTS

Blight Removal and Clean-Up Partnerships:

Facilitated the demolition of three unsafe, blighted properties to improve public safety and support redevelopment. Partnered with local churches and civic groups to lead two community clean-up events, building neighborhood pride and improving visual appeal.

FY26 GOALS

Expand Code Enforcement & Blight Response Tools:

Develop and implement new tools to proactively address property maintenance issues and reduce neighborhood blight. This includes launching a targeted inspection program for priority areas, exploring incentives or grants for property clean-up or repair, and leveraging partnerships with nonprofits or faith-based organizations for volunteer-based beautification efforts. Strengthen internal capacity by updating enforcement technology, streamlining complaint tracking, and piloting a resident ambassador program to improve communication and awareness.

PERSONNEL

CODE ENFORCEMENT [7200]	BUDGET	REQUEST	FINAL
CODE ENFORCEMENT MANAGER	1	0	1
CODE ENFORCEMENT OFFICER	4	0	4
SENIOR CODE ENFORCEMENT OFFICER	1	0	1
TOTAL POSITIONS	6	0	6



PURCHASED-CONTRACTED

ACCOUNT	FY 2026 REQUEST
Animal Control	\$238,430
Lawncare	\$20,000
R & M Vehicle	\$3,000
Communications	\$4,400
Printing & Binding	\$2,000
Postage	\$2,800
Travel	\$15,000
Education & Training	\$13,000
Business Meetings	\$500
Other Contract Service	\$111,703
Total Purchased-Contracted	\$410,833



SUPPLIES

ACCOUNT	FY 2026 REQUEST
Office Supplies	\$2,500
Gasoline	\$20,000
Books and Periodicals	\$500
Small Equipment	\$21,150
Uniforms/Clothing	\$6,500
Total Supplies	\$50,650



SUMMARY

Total Personnel Services	\$469,760
Total Purchased-Contracted	\$410,833
Total Supplies	\$50,650
Total Expenditures	\$931,243



PUBLIC WORKS



Lester Thompson

Director, Public Works



FY25 HIGHLIGHTS

Roadway Funding & Project Launches: Secured over \$499,000 in LMIG and LRA funding from GDOT and initiated the 2025 City-Wide Roadway Improvements Project.

Pedestrian Safety & Connectivity Enhancements: Secured \$195,000 in CDBG funding for Mullis Street improvements and \$461,525 for the installation of Rectangular Rapid Flashing Beacons (RRFBs) along John Rivers Road; initiated both projects.

Interchange Access Planning: Entered into an MOU with GDOT and secured over \$450,000 in funding—including \$90K from South Fulton CID—for the I-85 @ Gullatt Road Interchange Justification Report; work initiated.

Major Infrastructure Completed: Completed Full-Depth Reclamation projects on Gullatt Road, Cleckler Road, and McLarin Road; completed pedestrian improvements on Shaw Drive, Fairview Drive, Washington Street, and Grant Street; secured over \$1M for Oakley Industrial Blvd. Left Turn Lane Project.

FY26 GOALS

Pedestrian Infrastructure Delivery: Complete pedestrian improvement projects on West Campbellton Street and Mullis Street to improve walkability and access.

Roadway Expansion & Mobility Planning: Initiate construction of the Oakley Industrial Blvd. Left Turn Lane, Duncan Park Road Extension, and Virlyn B. Smith Road Widening Projects.

Regional Transportation Strategy: Complete the I-85 @ Gullatt Road Interchange Justification Report and the citywide 2025 Roadway Improvements Project to support long-term transportation planning.

Funding & Future Projects: Secure funding for W. Broad Street Streetscapes II (Phase I) and the Orchard Street–Strickland Street Pedestrian Improvements Project, and initiate design and implementation for Orchard–Strickland enhancements.



PERSONNEL

PUBLIC WORKS [4100]	BUDGET	REQUEST	FINAL
PUBLIC WORKS DIRECTOR	1	0	1
DEVELOPMENT COORDINATOR	1	0	1
CITY ENGINEER	1	0	1
EROSION CONTROL/DEVELOPMENT INSPECTOR	2	0	2
TOTAL POSITIONS	5	0	5



PURCHASED-CONTRACTED

ACCOUNT	FY 2026 REQUEST
Professional	\$100,000
R & M Vehicle	\$2,500
Communications	\$4,280
Advertising	\$2,500
Printing & Binding	\$250
Postage	\$100
Travel	\$4,000
Dues & Subscriptions	\$250
Education & Training	\$3,500
Total Purchased-Contracted	\$117,380



SUPPLIES

ACCOUNT	FY 2026 REQUEST
Office Supplies	\$4,000
Gasoline	\$9,500
Uniforms/Clothing	\$2,200
Total Supplies	\$15,700



SUMMARY

Total Personnel Services	\$543,771
Total Purchased-Contracted	\$117,380
Total Supplies	\$15,700
Total Expenditures	\$676,851



TSPLOST SUMMARY

Purchased- Contracted

Admin - Program Mgmt 300,000

Total Purchased- Contracted 300,000

Capital Outlay

Infrastructure - Ped & Str 509,985

Infrastructure Roadway 6,320,655

Total Capital Outlay 6,830,640

Total Expenditures 7,130,640



GRANTS

GRANTS - PUBLIC WORKS

Capital Outlay RAISE GRANT	1,008,000
Interchange Design	150,000
Interchange Construction	300,000
Gullatt Rd I-85 IJR	90,178
Total PUBLIC WORKS	1,548,178

GRANTS - LMIG

Capital Outlay GDOT LMIG- Safety Action Plan (SAP)	461,525
LMIG- Road Resurface	253,422
Total LMIG	714,947

GRANTS - CDBG

Capital Outlay CDBG	180,000
Total CDBG	180,000

GRANTS - LCI IMPLEMENTATION

Capital Outlay LCI Implementation Grant	126,933
Total LCI Implementation	126,933

GRANTS - SF CID

GDOT- Local Road Assistance	275,055
Total SF CID	275,055

GRANTS - RECREATION

Capital Outlay LWCF- Grant Purchase	481,000
Total Recreation	481,000

GRANTS - ECONOMIC DEVELOPMENT

Purchased- Contracted Special Projects	43,940
Total Economic Development	43,940

Total Grants Expenditures **\$3,370,053**



TREE BANK

Total Miscellaneous Revenue	\$349,495
Total Capital Outlay	\$349,495



GENERAL SERVICES



Gale Higgs

Director, General Services



FY25 HIGHLIGHTS

Cross-Training & Workforce Readiness: Successfully cross-trained all employees to operate heavy equipment, increasing operational flexibility and efficiency.

Interdepartmental Collaboration: Established a joint process with the Water Department to identify and address damaged drains, improving infrastructure response.

Full Staffing Achieved: Reached full departmental staffing, enhancing service capacity and project execution.

Citywide Tire Cleanup: Removed over 3,500 illegally dumped tires across the city, improving public safety and neighborhood aesthetics.

FY26 GOALS

Infrastructure Maintenance: Continue routine and preventative maintenance on roads, curbs, and sidewalks to preserve city infrastructure.

Service Efficiency: Respond to all public service requests within 72 hours to ensure timely and effective resolutions.

In-House Sidewalk Repairs: Transition sidewalk repair work in-house to reduce reliance on outsourcing and improve cost efficiency.

Leadership Development: Provide communication and skills improvement training for Leads to strengthen team leadership and operational performance.

PERSONNEL

GENERAL SERVICES [4100]	BUDGET	REQUEST	FINAL
GENERAL SERVICES DIRECTOR	1	0	1
GENERAL SERVICES SUPERINTENDENT	1	0	1
ADMINISTRATIVE ASSISTANT	1	0	1
LEAD GENERAL SERVICES WORKER	4	0	4
GENERAL SERVICES WORKER	12	0	12
TOTAL POSITIONS	19	0	19



PURCHASED-CONTRACTED

ACCOUNT	FY 2026 REQUEST
Uniforms Service	\$20,000
Disposal	\$40,000
Landscaping	\$100,000
R & M Equipment	\$15,000
R & M Vehicle	\$15,000
Street Sign Maintenance	\$40,000
Equipment Rental	\$1,000
Communications	\$4,000
Travel Expense	\$1,000
Training	\$1,420
Business Meeting	\$2,500
Contract Service-Misc	\$215,450
Total Purchased-Contracted	\$455,370



SUPPLIES

ACCOUNT	FY 2026 REQUEST
Office Supplies	\$4,000
Natural Gas	\$6,000
Street Lighting	\$95,000
Gasoline	\$120,000
Small Equip	\$15,000
Misc Supplies	\$12,000
Sidewalk/Street Repair	\$90,000
Landscaping Supplies	\$5,000
TOTAL SUPPLIES	\$347,000



SUMMARY

Total Personnel Services	\$1,242,571
Total Purchased-Contracted	\$455,370
Total Supplies	\$347,000
Total Expenditures	\$2,044,941



FY25 HIGHLIGHTS

Expanded Workforce Capacity: Successfully hired two maintenance mechanics to strengthen operational efficiency and meet service demands.

Improved Equipment & Storage: Purchased a new 40-foot conex container for additional storage and acquired a tire machine and balancer to enhance in-house capabilities.

Upgraded Facility Layout: Reconfigured the tire room layout to improve workflow and support a more efficient work environment.

Focused on Safety & Training: Continued implementation of routine safety inspections and provided ongoing training aligned with current industry standards and trends.

FY26 GOALS

Enhance Mobile Response Capabilities: Secure a dedicated service vehicle to support roadside response and emergency repairs.

Optimize Shop Operations: Continue enhancements to shop layout and workspace organization to boost productivity and efficiency.

Advance Workforce Development: Maintain commitment to professional development by continuing training aligned with evolving industry standards.

Achieve Industry Certification: Support two new technicians in obtaining ASE (Automotive Service Excellence) certifications to elevate service quality and technical proficiency.



PERSONNEL

Maintenance & Shop [4900]	BUDGET	REQUEST	FINAL
AUTOMOTIVE TECHNICIAN	2	0	2
AUTOMOTIVE SUPERVISOR	1	0	1
TOTAL POSITIONS	3	0	3



PURCHASED-CONTRACTED

ACCOUNT	FY 2026 REQUEST
Uniforms Service	\$3,000
R & M Equipment	\$2,000
R & M Vehicle	\$2,000
Communications	\$692
Postage	\$50
Travel Expense	\$200
Dues & Subscriptions	\$2,400
Training	\$1,500
Total Purchased-Contracted	\$11,842



SUPPLIES

ACCOUNT	FY 2026 REQUEST
Office Supplies	\$300
Gasoline	\$1,000
Small Equip 500-5000	\$2,000
Misc Supplies <500	\$6,000
Repair Parts	\$30,000
TOTAL SUPPLIES	\$39,300



SUMMARY

Total Personnel Services	\$243,755
Total Purchased-Contracted	\$11,842
Total Supplies	\$39,300
Total Expenditures	\$294,897



HUMAN RESOURCES



TaLisha Champagne

Director, Human Resources



FY25 HIGHLIGHTS

Improved Benefits Administration: Implemented an internal benefits administration module to enhance employee experience and operational efficiency.

Launched First Annual Wellness Fair: Introduced the City's inaugural Wellness Fair, aligning programming with the 8 Dimensions of Wellness to support holistic employee well-being.

Expanded Wellness Programming: Increased access to employee health screenings and introduced new education sessions on mental and chronic health topics.

Strengthened Wellness Culture: Advanced wellness initiatives citywide, promoting a proactive, health-focused workplace environment.

FY26 GOALS

Advance Wellness Initiatives: Continue expanding the City's Wellness Program with increased preventive screenings and targeted education on mental and chronic health.

Strengthen Workforce Development: Expand employee and supervisor training programs, including citywide policy sessions, supported by the rollout of a learning management module.

Enhance Performance & Engagement: Implement a new Performance Management module to foster accountability, goal alignment, and professional growth.

Support Organizational Compliance: Ensure consistent policy education and procedural adherence across departments through structured training and resources.



PERSONNEL

HUMAN RESOURCES [1540]	BUDGET	REQUEST	FINAL
HUMAN RESOURCES DIRECTOR	1	0	1
SENIOR HUMAN RESOURCES GENERALIST	1	0	1
HUMAN RESOURCES GENERALIST	1	0	1
HUMAN RESOURCES SPECIALIST	1	0	1
HUMAN RESOURCES COORDINATOR	1	0	1
TOTAL POSITIONS	5	0	5



PURCHASED-CONTRACTED

ACCOUNT	FY 2026 REQUEST
Employment Screening	\$30,000
Wellness Program	\$22,500
Communications	\$2,500
Printing & Binding	\$100
Postage	\$200
Travel	\$3,000
Dues & Subscriptions	\$900
Training	\$4,000
Business Meeting	\$1,000
Other Contract Service	\$93,000
Total Purchased-Contracted	\$157,200



SUPPLIES

ACCOUNT	FY 2026 REQUEST
Office Supplies	\$2,500
Small Equip 500-5000	\$1,000
General Misc. Supplies	\$900
Uniforms/Clothing	\$400
Wellness Program	\$2,000
Employee Appreciation	\$10,000
Total Supplies	\$16,800



SUMMARY

Total Personnel Services	\$529,730
Total Purchased-Contracted	\$157,200
Total Supplies	\$16,800
Total Expenditures	\$703,730



FIRE DEPARTMENT



Cornelius Robinson

Fire Chief



FY25 HIGHLIGHTS

Opened Fire Station #23: Celebrated the grand opening of a new state-of-the-art fire station on Milam Road, significantly enhancing emergency response capabilities in a rapidly growing corridor.

Expanded Hazmat Capabilities: Certified 17 firefighters in Hazmat Awareness, Operations, and Technical Training, strengthening the department's ability to manage hazardous materials incidents.

Enhanced Driver Readiness & Safety: Launched department-wide training for Class E Driver's Licenses and tiller apparatus operation, improving compliance, safety, and technical readiness across all shifts.

Strengthened Regional Partnerships: Collaborated with Cobb, Johns Creek, and Atlanta Fire Departments to deliver hands-on tiller training, promoting regional cooperation and operational excellence.

FY26 GOALS

Deploy Heavy Rescue Apparatus: Place into service a specialized Heavy Rescue vehicle equipped for extrications, structural collapses, trench rescues, and complex emergencies.

Initiate Rope Rescue Training: Launch technical rope rescue training for firefighters to enhance high-angle rescue capabilities in confined or elevated environments.

Break Ground on Public Safety HQ: Begin construction of a new shared Public Safety Headquarters with Fairburn Police to improve coordination, resources, and public safety infrastructure.

Launch Cadet Leadership Program: Establish the Leadership Initiative Cadet Program to mentor and prepare youth for careers in fire service, emphasizing discipline, community service, and leadership development.



PERSONNEL

FIRE [3500]	BUDGET	REQUEST	FINAL
FIRE CHIEF	1	0	1
ADMINISTRATIVE ASSISTANT	1	0	1
FIRE DEPUTY CHIEF	1	0	1
DIVISION CHIEF	1	0	1
FIRE MARSHALL	1	0	1
FIRE BATTALION CHIEF	3	0	3
FIRE CAPTAIN	2	0	2
FIRE LIEUTENANT	6	0	6
FIRE SERGEANT	11	0	11
FIREFIGHTER ADVANCED EMT	4	0	4
FIREFIGHTER CERTIFIED/EMT BASIC	32	0	32
TOTAL POSITIONS	63	0	63



PURCHASED-CONTRACTED

ACCOUNT	FY 2026 REQUEST
Professional	\$16,000
Employee Screenings	\$3,500
E-911 Fulton County	\$200,000
R & M Equipment	\$45,000
R & M Vehicle	\$420,000
Communications	\$25,000
Printing & Binding	\$150
Postage/Shipping	\$100
Travel Expense	\$12,000
Housing Supplement	\$42,000
Dues & Subscriptions	\$4,950
Training	\$35,000
Business Meetings	\$2,000
Other Contracted Service	\$90,000
Total Purchased-Contracted	\$895,700



SUPPLIES

ACCOUNT	FY 2026 REQUEST
Office Supplies	\$6,000
Natural Gas	\$3,000
Electricity	\$5,000
Gasoline	\$65,000
Small Equip 500-5000	\$30,000
Misc Supplies <500	\$45,000
Burn Prev Supplies	\$5,000
Uniforms/Clothing	\$115,000
EMS Supplies	\$40,000
Total Supplies	\$314,000



SUMMARY

Total Personnel Services	\$5,846,176
Total Purchased-Contracted	\$895,700
Total Supplies	\$314,000
Total Expenditures	\$7,055,876





ECONOMIC DEVELOPMENT



Sylvia Abernathy

Director, Economic Development



FY25 HIGHLIGHTS

Strategic Planning & Investment: Completed the LCI Gateway Connectivity Study and Downtown Master Concept Plan; facilitated over \$115,000 in development incentives, unlocking \$91M in private investment across two major mixed-use projects.

Business Support & Expansion: Awarded grants to 35 businesses through the Small Business Development Program; welcomed 32 new businesses and celebrated the reopening of local staple Judy's Restaurant.

Marketing & Tourism Advancement: Hired a Marketing & Events Manager, published a Small Business Grant final report, and established a Destination Marketing Organization in collaboration with Atlanta Airport Alliance.

Community Engagement & National Reach: Hosted the inaugural Women's Expo, celebrated Economic Development Week, and participated in the National Grocer's Association Convention to explore strategies for food access and grocery attraction.

FY26 GOALS

Downtown Revitalization & Beautification: Advance downtown redevelopment with new landscaping, planters, pole banners, retail opportunities, and wayfinding improvements to create a more vibrant, walkable core.

Developer Engagement & Recruitment: Launch Developer Days and host two bus tours to attract regional investors and builders; strengthen partnerships through incentive-driven outreach.

Stakeholder Collaboration & Communication: Enhance Business Alliance Meetings with quarterly workshops and increased communication for residents, entrepreneurs, and investors.

Long-Term Growth Tools: Support future development through land acquisition, land bank establishment, and the creation of a nonprofit foundation to promote innovation and affordability.



PERSONNEL

ECONOMIC DEVELOPMENT [7500]	BUDGET	REQUEST	FINAL
ECONOMIC DEVELOPMENT DIRECTOR	1	0	1
MARKETING & EVENTS MANAGER	1	-1	0
MARKETING & EVENTS COORDINATOR	1	-1	0
TOTAL POSITIONS	3	0	1



PURCHASED-CONTRACTED

ACCOUNT	FY 2026 REQUEST
Professional	\$25,000
Special Events/Projects	\$95,000
R & M Vehicle	\$2,500
Communications	\$2,500
Advertising	\$31,608
Printing & Binding	\$20,200
Postage	\$1,500
Travel	\$5,000
Dues & Fees	\$21,500
Education & Training	\$3,000
Business Meeting	\$5,000
Other Contract Service	\$5,000
Total Purchased-Contracted	\$217,808



SUPPLIES

ACCOUNT	FY 2026 REQUEST
Office Supplies	\$3,500
Gasoline	\$2,000
Miscellaneous Supplies	\$10,000
Total Supplies	\$15,500



SUMMARY

Total Personnel Services	\$131,242
Total Purchased-Contracted	\$217,808
Total Supplies	\$15,500
Total Expenditures	\$364,550



FY25 HIGHLIGHTS

Community Activation & Beautification:

Launched the Food Truck Pop-Up Program and Adopt-a-Planter Program, drawing daily foot traffic and engaging residents, businesses, and civic groups in downtown beautification.

Sustainability & Public Engagement: Hosted Keep Fairburn Beautiful Week and expanded the Downtown Planter Program, promoting environmental stewardship and enhancing the visual appeal of the downtown corridor.

Signature Events & Business Growth: Executed a successful 2025 Fairburn Concert Series with over 12,000 attendees and 160 participating vendors, and celebrated 10 new business openings with ribbon-cutting ceremonies.

Historic Recognition & Community Awards: Promoted Fairburn’s heritage through Phoenix Flies Historic Walking Tours and earned the Nextdoor People’s Choice Award for the Third Friday Concert Series.

FY26 GOALS

Vacancy Management: Develop and implement a downtown vacancy ordinance to address unoccupied storefronts and encourage active use of commercial spaces.

Public Art & Placemaking: Complete downtown public art installations, including utility box murals, to enhance the cultural identity and visual vibrancy of Main Street.

Outdoor Experience & Business Support: Create designated outdoor dining areas and strengthen the Downtown Business Alliance to expand sponsorship and partnership opportunities.

Grant Acquisition & Economic Development: Identify and pursue grant funding to support local businesses, cultural events, and Main Street revitalization projects.



PERSONNEL

MAIN STREET [7550]	BUDGET	REQUEST	FINAL
MAIN STREET COORDINATOR	1	0	1
TOTAL POSITIONS	1	0	1



PURCHASED-CONTRACTED

ACCOUNT	FY 2026 REQUEST
Special Events/Project	\$33,850
Main Street Board	\$4,200
Telephone	\$750
Advertising	\$1,500
Printing & Binding	\$3,000
Postage	\$400
Travel	\$2,000
Dues & Fees	\$3,000
Education & Training	\$1,500
Business Meeting	\$1,500
Other Contract Service	\$5,000
Total Purchased-Contracted	\$56,700



SUPPLIES

ACCOUNT	FY 2026 REQUEST
Office Supplies	\$4,000
Miscellaneous Supplies	\$3,500
Total Supplies	\$7,500



SUMMARY

Total Personnel Services	\$77,619
Total Purchased-Contracted	\$56,700
Total Supplies	\$7,500
Total Expenditures	\$141,819



COMMUNICATIONS



Jacqueline Howell

Director, Communications



FY25 HIGHLIGHTS

Department Establishment & Policy Development:

Successfully launched the City of Fairburn's first Communications Department, creating foundational policies and procedures to guide internal and external communications, media relations, and public affairs.

Website & Digital Presence Enhancement: Maintained and updated the City's website with timely alerts, project updates, and community resources; initiated development of a new user-friendly site to improve accessibility and transparency (launch projected for 2026).

Community Engagement & Emergency Communications: Expanded citizen engagement through targeted campaigns, press releases, and the rollout of CivicReady.

Brand Awareness & Strategic Messaging: Amplified major city initiatives, events, and departmental projects through cohesive branding, social media strategy, and cross-departmental collaboration.

FY26 GOALS

Website Relaunch & Transparency Tools: Launch the redesigned City website with enhanced functionality, streamlined navigation, and a "Where Your Money Goes" transparency portal to build resident trust and awareness.

Community Engagement Strategy Execution: Implement the citywide Community Engagement Plan to foster inclusive participation across all demographics, using surveys, forums, and targeted outreach to elevate resident voices.

Brand Enhancement & Visual Identity: Strengthen the City's brand by refining visual standards, creating a brand guide, and applying consistent messaging across all platforms, events, and departments to unify Fairburn's identity.

Centralized Event Management & Sponsorship Growth: With the addition of the Events Manager and Events Coordinator to the Communications Department, fully integrate all city event management to strengthen planning, execution, and promotion. Develop a robust portfolio of signature events and expand sponsorship opportunities through a standardized intake process, coordinated vendor management, and comprehensive post-event reporting—maximizing visibility, engagement, and overall community value.



PERSONNEL

COMMUNICATIONS [3385]	BUDGET	REQUEST	FINAL
COMMUNICATIONS DIRECTOR	1	0	1
MARKETING & EVENTS MANAGER	0	1	1
MARKETING & EVENTS COORDINATOR	0	1	1
COMMUNICATIONS COORDINATOR	1	0	1
TOTAL POSITIONS	2	2	4



PURCHASED-CONTRACTED

ACCOUNT	FY 2026 REQUEST
Professional	\$5,000
R&M Vehicle	\$1,500
Communications	\$1,500
Advertising	\$40,000
Postage	\$5,000
Travel	\$5,000
Dues & Subscriptions	\$3,000
Training	\$4,500
Business Meeting	\$1,500
Other Contracted Service	\$127,000
Total Purchased-Contracted	\$194,000



SUPPLIES

ACCOUNT	FY 2026 REQUEST
Office Supplies	\$2,000
Gasoline	\$1,200
Small Equip 500-5000	\$7,500
General Misc Supplies	\$3,500
Uniforms/Clothing	\$1,500
Total Supplies	\$15,700



SUMMARY

Total Personnel Services	\$386,683
Total Purchased-Contracted	\$194,000
Total Supplies	\$15,700
Total Expenditures	\$596,383





UTILITIES



Derek Hampton
Director, Utilities



FY25 HIGHLIGHTS

Standardized Operations: Completed Standard Operating Procedures for Operations and Power Division; Water & Sewer and Revenue Teams underway.

Enhanced Billing Accuracy: Eliminated estimating practices, resulting in more accurate and transparent utility billing.

Strengthened Revenue Collection: Increased collection of outstanding revenues, including partnering with a third-party agency for inactive accounts.

System Data Verification: Verified the location and accuracy of every meter across the utility system for improved service reliability.

FY26 GOALS

Modernize Billing Infrastructure: Implement an updated billing system to improve functionality and customer service.

Promote Operational Efficiency: Reduce paper usage and improve accuracy through digital process enhancements.

Improve Payment Accessibility: Explore and implement more convenient payment options for utility customers.

Advance Smart Metering: Begin installation of AMI system collectors to enable faster and more efficient meter data retrieval.



PERSONNEL

UTILITY ADMINISTRATION [4610]	BUDGET	REQUEST	FINAL
UTILITY DIRECTOR	1	0	1
UTILITY OPERATIONS MANAGER	1	0	1
UTILITY FINANCIAL ADMINISTRATOR	1	0	1
UTILITY DATA & COLLECTION SPECIALIST	1	0	1
ADMINISTRATIVE ASSISTANT	1	0	1
SENIOR CUSTOMER SERVICE REPRESENTATIVE	1	0	1
CUSTOMER SERVICE REPRESENTATIVE	2	1	3
UTILITY BILLING CLERK	3	0	3
SENIOR UTILITY REVENUE CLERK	1	0	1
UTILITY REVENUE CLERK	2	0	2
UTILITY COORDINATOR	1	0	1
TOTAL POSITIONS	15	1	16



PURCHASED-CONTRACTED

ACCOUNT	FY 2026 REQUEST
Technical Services	\$166,200
Uniforms	\$1,170
Repair and Maintenance-Vehicle	\$2,500
Telephone	\$19,300
Printing and Binding	\$24,000
Postage	\$79,656
Travel	\$8,000
Dues and Subscriptions	\$1,600
Training	\$10,000
Business Meeting	\$1,500
Total Purchased-Contracted	\$313,926



SUPPLIES

ACCOUNT	FY 2026 REQUEST
Office Supplies	\$6,000
Gasoline	\$3,600
Total Supplies	\$9,600



SUMMARY

Total Personnel Services	\$1,289,172
Total Purchased-Contracted	\$313,926
Total Supplies	\$9,600
Total Expenditures	\$1,612,698



FY25 HIGHLIGHTS

Infrastructure Improvements: Completed Phase 2 of water meter replacements and installed a temporary booster pump station in coordination with the City of Atlanta.

System Modeling & Asset Management: Finalized the Water Distribution System Hydraulic Model and submitted the EPD Asset Management Plan.

Regulatory Compliance & Recognition: Completed Lead and Copper Inventory and received a Certificate of Achievement for Service Line Inventory submittal.

Public Awareness & Permit Renewal: Launched a FOG (Fats, Oils & Grease) awareness program and renewed the City's Drinking Water Permit with EPD.

FY26 GOALS

System Expansion & Upgrades: Launch Phase 3 of water meter replacements and install the Downtown Water System Improvement Plan.

Capacity & Efficiency Projects: Install a permanent booster pump station with the City of Atlanta.

Water Safety & Conservation: Initiate a citywide Backflow Prevention/Cross Connection Program and implement a public water conservation campaign.

Digital Transformation: Transition the Meter Readers Work Program to an electronic, real-time data platform to enhance accuracy and efficiency.



REVENUE

Description	FY26 In Progress
Sewer Service	\$4,400,000
Water Service	\$4,676,000
Water Taps	\$400,000
Sewer Taps	\$300,000
F.O.G. Permits	\$14,945
F.O.G. Fees	\$40,000
FH Rental/Temp Service	\$13,000
Penalties	\$125,000
Servline Protection	\$125,000
Total Charges for Services	\$10,093,945
Investment Income	
Interest on Investments	\$5,000
Total Investment Income	\$5,000
Other Financing Sources	
Budget Carryforward	\$300,000
Total Other Financing Source	\$300,000
Total Revenues	\$10,398,945



PERSONNEL

WATER & SEWER [505]	BUDGET	REQUEST	FINAL
UTILITY MANAGER - WATER & SEWER	1	0	1
WATER SUPERINTENDENT	1	0	1
FOG COMPLIANCE INSPECTOR	1	0	1
HEAVY EQUIPMENT OPERATOR	1	0	1
BACKFLOW TECHNICIAN	1	0	1
UTILITY MAINTENANCE WORKER I	0	0	0
UTILITY MAINTENANCE WORKER II	2	0	2
UTILITY MAINTENANCE WORKER III	3	0	3
SENIOR UTILITY MAINTENANCE WORKER	1	0	1
SENIOR METER READER	1	0	1
METER READER	3	0	3
TOTAL POSITIONS	15	0	15



PURCHASED-CONTRACTED

ACCOUNT	FY 2026 REQUEST
Professional	\$70,000
Technical Services	\$378,920
Uniforms	\$25,000
Toilet Rebate Program	\$750
Repair and Maintenance- Equipment	\$5,000
Repair and Maintenance- Vehicle	\$36,000
Repair and Maintenance- Water Distribution	\$100,000
Liability Insurance	\$524,240
Insurance Contingency	\$15,000
Telephone	\$6,100
Advertising	\$1,500
Printing and Binding	\$6,000
Postage	\$350
Travel	\$5,000
Dues and Subscriptions	\$8,785
Training	\$5,745
Other Contract Services	\$892,000
Servline Protection	\$204,000
Fulton County Sewerage	\$1,720,000
Total Purchased-Contracted	\$4,004,390



SUPPLIES

ACCOUNT	FY 2026 REQUEST
Office Supplies	\$2,000
Gasoline	\$30,000
Water Purchases- COA	\$1,900,000
Miscellaneous Supplies	\$45,000
Repair Parts	\$2,500
Infrastructure Supplies	\$20,000
Total Supplies	\$1,999,500



CAPITAL OUTLAY

ACCOUNT	FY 2026 REQUEST
Infrastructure	\$1,427,505
Computer & Software	\$9,000
Other Equipment	\$177,000
Meters	\$33,000
Total Capital Outlay	\$1,646,505



OTHER COSTS

ACCOUNT	FY 2026 REQUEST
Bad Debt Expense	\$40,000
Total Other Costs	\$40,000

DEBT SERVICE

ACCOUNT	FY 2026 REQUEST
Middle Chattahoochee	\$1,268,064
Bank Fees	\$2,000
Total Debt Service	\$1,270,064



OTHER FINANCING USES

ACCOUNT	FY 2026 REQUEST
To Water/Sewer Bond	\$297,860
Total Other Financing Uses	\$297,860



SUMMARY

Total Personnel Services	\$1,140,646
Total Purchased-Contracted	\$4,004,390
Total Supplies	\$1,999,500
Total Capital Outlay	\$1,646,505
Total Other Costs	\$40,000
Total Debt Service	\$1,270,064
Total Other Financing Uses	\$297,860
Total Expenditures	\$10,398,945



FY25 HIGHLIGHTS

Regulatory Compliance: Submitted the 2025 NPDES/MS4 Annual Report to maintain environmental compliance.

Water Quality Monitoring: Completed impaired water sampling and GI/LID program activities as part of watershed protection efforts.

Program Development: Finalized and submitted the updated Stormwater Management Program to the Georgia EPD.

Infrastructure Maintenance: Completed 16% of citywide storm drain repairs, including culverts and inlets.

FY26 GOALS

Regulatory Reporting: Prepare and submit the 2026 NPDES/MS4 Annual Report.

Environmental Monitoring: Conduct 2026 impaired water sampling and GI/LID program activities.

Ongoing Infrastructure Repairs: Continue storm drain repairs to improve stormwater flow and reduce flooding risks.

REVENUE

Charges for Services	FY 2026 IN PROGRESS
Stormwater Utility	\$905,000
Penalties	\$30,000
Total Charges for Services	\$935,000



PURCHASED-CONTRACTED

ACCOUNT	FY 2026 REQUEST
Professional	\$70,000
Printing and Binding	\$3,000
3450- Postage	\$500
3700- Training	\$500
3900- Other Contract Services	\$490,000
Total Purchased-Contracted	\$564,000



CAPITAL OUTLAY

ACCOUNT	FY 2026 REQUEST
Infrastructure	\$1,000
Total Capital Outlay	\$1,000

DEPRECIATION/AMORTIZATION

ACCOUNT	FY 2026 REQUEST
Depreciation	\$295,000
Total Capital Outlay	\$295,000



OTHER COSTS

ACCOUNT	FY 2026 REQUEST
Bad Debt Expense	\$75,000
Total Other Costs	\$75,000



SUMMARY

Total Purchased-Contracted	\$564,000
Total Capital Outlay	\$1,000
Total Depreciation	\$295,000
Total Other Costs	\$75,000
Total Expenditures	\$935,000



FY25 HIGHLIGHTS

Street Lighting Projects: Completed lighting installations on John Rivers Road and Milan/Landrum Road to improve roadway visibility and safety.

Infrastructure Upgrades: Replaced aging poles and installed a new 3-phase overhead circuit along Valley Brook Road; completed Ferndale Phase II and Evergreen subdivision infrastructure.

System Enhancements: Initiated the Rivertown Road overhead-to-underground conversion to increase reliability and reduce outages.

Asset Management & Vegetation Control: Advanced the ECG asset and pole tagging project and executed comprehensive systemwide tree trimming and vegetation management.

FY26 GOALS

Advanced Metering Implementation: Complete the full changeout of AMI electric meters to modernize customer service and system monitoring.

Underground Conversion Projects: Transition 800 feet of overhead line to underground along Rivertown Road and Spence Road near the I-85 bridge for improved system resilience.

Reliability Improvements: Connect Park Road to Rivertown Road for a circuit loop feed, enhancing redundancy and service continuity.

Pole and Line Upgrades: Replace overhead conductors and upgrade 30 utility poles along Fayetteville Road to meet current load demands and safety standards.



REVENUE

Charges for Services	
Electric Fees	\$13,922,909
Temporary / Permanent	\$110,000
Pole Attachment/Rent	\$20,000
Electrical Permits	\$10,000
Off System Sales	\$5,000
ECCG Year End Settlement	\$1,000
Penalties	\$150,000
Administrative Charge	\$2,500
Total Charges for Services	\$14,221,409
Miscellaneous Revenue	
Misc Income MEAG	\$225,000
Total Miscellaneous Revenue	\$225,000
Total Revenues	\$14,446,409



PERSONNEL

Electric [510]	BUDGET	REQUEST	FINAL
UTILITY MANAGER - ELECTRIC	1	0	1
ELECTRIC SUPERINTENDENT	1	0	1
FOREMAN	1	0	1
SENIOR ELECTRIC LINEMAN	1	0	1
ELECTRIC LINEMAN	2	2	4
ELECTRIC METER TECHNICIAN	1	0	1
APPRENTICE LINEMAN	2	3	5
TOTAL POSITIONS	9	5	14



PURCHASED-CONTRACTED

ACCOUNT	FY 2026 REQUEST
Professional	\$341,679
Technical Services	\$233,700
Uniforms	\$20,000
Repair and Maintenance- Equipment	\$15,000
Repair and Maintenance- Vehicle	\$20,000
Repair and Maintenance- Electric Distribution	\$375,000
Liability Insurance	\$524,240
Insurance Contingency	\$15,000
Telephone	\$2,200
Travel	\$8,000
Dues and Subscriptions	\$3,802
Training	\$22,000
Other Contract Services	\$70,000
Total Purchased-Contracted	\$1,650,621



SUPPLIES

ACCOUNT	FY 2026 REQUEST
Office Supplies	\$500
Gasoline	\$41,000
Electric- Cost of Good	\$7,750,000
Miscellaneous Supplies	\$35,000
Repair Parts	\$1,000
Total Supplies	\$7,827,500



CAPITAL OUTLAY

ACCOUNT	FY 2026 REQUEST
Infrastructure	\$1,054,000
Vehicles	\$130,800
Computer & Software	\$6,000
Meters	\$530,000
Total Supplies	\$1,720,800



OTHER FINANCING USES

ACCOUNT	FY 2026 REQUEST
To General	\$350,000
Total Other Financing Uses	\$350,000

OTHER COSTS

ACCOUNT	FY 2026 REQUEST
Bad Debt Expense	\$30,000
Total Other Costs	\$30,000



SUMMARY

Total Personnel Services	\$1,254,790
Total Purchased-Contracted	\$1,650,621
Total Supplies	\$7,827,500
Total Capital Outlay	\$1,720,800
Total Other Costs	\$30,000
Total Other Financing Uses	\$350,000
Total Expenditures	\$12,833,711



SANITATION

DESCRIPTION	FY26 IN PROGRESS
Charges for Services	
Sanitation Fees	\$1,820,000
Penalties	\$30,000
Total Revenues	\$1,850,000
Purchased- Contracted	
3900- Other Contract Services	\$5,000
3910- Refuse Collection	\$1,770,000
Total Purchased- Contracted	\$1,775,000
Other Costs	
Bad Debt Expense	\$10,000
Total Other Costs	\$10,000
Other Financing Uses	
To General	\$65,000
Total Other Financing Uses	\$65,000
Total Expenditures	\$1,850,000





THANK YOU

Thank you for your leadership, vision, and commitment to Fairburn's future.