



City of Fairburn Work Session Agenda

January 22, 2024
6:00 PM

The Honorable Mayor Mario Avery

The Honorable Mayor Pro-Tem James Whitmore
The Honorable Alex Heath
The Honorable Hattie Portis-Jones

Mr. Tony Phillips
Mr. Rory Starkey
Ms. Brenda B. James

The Honorable Linda J. Davis
The Honorable Samantha Hudson
The Honorable Ulysses J. Smallwood

City Administrator
City Attorney
City Clerk

- I. Meeting Called to Order: The Honorable Mayor Avery
- II. Roll Call: City Clerk
- III. Agenda Items:
 - 1. Grant Writing Consultant Presentation by iParametrics **(Finance)**
 - 2. Proposed Fire Ordinance Revisions **(Fire)**
- IV. Adjournment:

When an Executive Session is required, one will be called for for the following Issues:
(1) Personnel (2) Real Estate or (3) Litigation



CITY OF FAIRBURN WORK SESSION AGENDA ITEM

SUBJECT: Grant Writing Consultant Presentation by iParametrics

ITEM TYPE: Presentation

SUBMITTED: 01/16/2024 **WORK SESSION:** 01/22/2024 **COUNCIL MEETING:** N/A

DEPARTMENT: Finance

BUDGET IMPACT: \$30,000 in current Fiscal Year 2024 Budget

PUBLIC HEARING: No

PURPOSE:

iParametrics will share information on their team, while also sharing their plan of action for grant writing/acquisition for the City of Fairburn.

HISTORY:

iParametrics has supported clients in all 50 states with grant management and grant writing services. Most recently in Georgia, iParametrics helped the City of Stone Mountain secure a \$200,000 LCI grant. iParametrics has also worked with Newton County, also assisting in securing over \$4 million via HUD funding to support the county's recreational facility along with over \$1 million in DOT funding for roadway expansion.

FACTS AND ISSUES:

iParametrics was chosen to be the Grant Writing Consultant from six finalists after an extensive RFP process.

FUNDING SOURCE:

Finance Department Contracted Services 100-1510-52-3900

RECOMMENDED ACTION:

N/A

ATTACHMENTS:

1. City of Fairburn GA Grant Writing presentation



City of Fairburn, Georgia Grant Writing Services Presentation

Monday, January 22, 2024

EMERGENCY MANAGEMENT • SECURITY AND RISK MANAGEMENT • TRAINING & EXERCISES • DATA ANALYTICS

MEET OUR TEAM



Jeff Stevens, CEM, MEP

Executive Vice President

Kennedy Shannon, Esq.

Vice President



SENIOR GRANT WRITERS



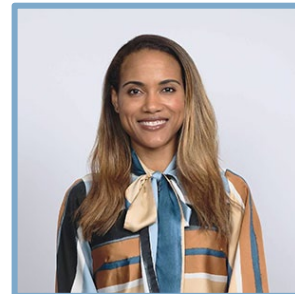
Marjorie
Townsend



Kathleen
Coughlin



Evelina Burnett



Michelle Fidelia



Ben Redifer

WHO WE ARE



- Founded in 2003
- SBA-qualified Small Business
- Emergency Management and Community Resilience
- Analytics, Data Science & Visualization
- Grant Writing and Research
- Training, Exercises & eLearning
- Preparedness, Continuity, and Recovery Planning

WHY US?



- Partnership-based, solutions-focused approach. We rely on the City's involvement!
- Extensive experience writing and submitting grant applications at the local, state, and federal levels.
- Leverage multiple funding sources to achieve the end goal.
- Knowledge of the City of Fairburn provides a locally-focused approach.
- The team is comprised of grant writers, grant managers, compliance specialists, data specialists, attorneys, strategic and operational leaders.

TEAM'S RELEVANT EXPERIENCE



City of Providence, RI

- FEMA PA Grant Management
- Identification of additional relief options (CARES, ARPA)
- Created and implemented customized Grant Management System



City of Lowell, Massachusetts

- Maximizing refunds from pandemic response through ARPA, FEMA PA, CRF, ARPA, and HHS/CDC grants.



Wyandotte County, KS

- ARPA funds management & distribution
- Authored and submitted the EDA Build Back Better Challenge Grant and ARPA Travel, Tourism, & Outdoor Recreation Grant application
- Development & administration of a small business grant portal to deliver CARES Act funds
- Developed & submitted Safe Streets for All Action Plan Grant- awarded \$1 million
- Developed & submitted COPS Hiring Program Grant- awarded \$3.5 million



TEAM'S RELEVANT EXPERIENCE CONTINUED



Stone Mountain, Georgia

- Management of \$2.3 million in ARPA Funding,
- Authored a \$200,000 Livable Cities Initiative (LCI) which was awarded in full to the City.



Newton County, Georgia

- Awarded \$4 million in 2023 Congressional Community Project Funding (HUD Funding) to support the County's recreational facility, West Side Youth Center.
- \$1 million was applied for and awarded from the 2024 Congressional Community Project Funding (DOT Funding) to expand the roadway for Brown Bridge Road to allow more through traffic and make the commute more energy-efficient and safer.



Finney County, KS

- Grant writing & application submittals,
- Wrote and submitted state-level Connectivity Emergency Response Grant- awarded \$1.8 million to the County.

FAIRBURN GRANT ENGAGEMENT PLAN (AREAS)

- Building Operations
- Economic Development
- Fire Department
- Parks & Recreation
- Planning & Zoning
- Police Department
- Roads / Public Works
- Utilities



FAIRBURN GRANT ENGAGEMENT (MEETINGS)

- iParametrics has met with the following departments and staff to discuss existing and future grants and departmental needs:
 - Bryan Stephens and Jamila Criss, general City needs
 - Building Operations (Dana Smith)
 - Economic Development (Sylvia Abernathy)
 - Fire Department (Chief Cornelius Robinson)
 - Parks and Recreation (Chapin Scott)
 - Planning and Zoning (Denise Brookins)
 - Police Department (Lt. Eddie Eiswerth)
 - Roads/Public Works (Lester Thompson)
 - Utilities (John Martin and Alvin Colbert)

FAIRBURN GRANT ENGAGEMENT (UNDER REVIEW)

■ Grant Opportunities Currently Under Review

- Historic Preservation Fund (Economic Development)
- Georgia Transportation Infrastructure Bank (GTIB) (Roads/Public Works)
- AARP Community Challenge (Planning & Zoning)
- IRA Assistance for the Adoption of the Latest and Zero Building (Building Operations)
- Georgia Council of the Arts Project Grants (Economic Development)
- National Endowment for the Arts (NEA) Grants for Arts Projects (Economic Development)
- T-Mobile Hometown Grant (Economic Development)
- NEA Challenge America Grants (Economic Development)
- Georgia Recreation and Parks Association (GRPA) New Initiative Grant Program (Parks)

BUILDING OPERATIONS

■ Current Priorities:

- Capital Improvements
- City-owned facility renovations and improvements
- Capital Construction
- Recreation Center
- Public Safety Headquarters
- Broadband
- Downtown broadband
- Rural residential services
- Network Renovation / IT
- Any grants for technology upgrades or innovations would be helpful

Current Grant Opportunities (Under Review):

- Inflation Reduction Act (IRA) Assistance for the Adoption of the Latest and Zero Building Energy Codes (Capital Construction)
 - Concept papers due 2/9/2024
 - Applications due in April

Upcoming Grant Opportunities:

- Georgia State and Local Cybersecurity Grant Program (IT)
 - Expected August 2024
- Downtown Development Revolving Loan Fund (Capital Construction)
 - Rolling basis



ECONOMIC DEVELOPMENT

■ Current Priorities:

- Small Business support (helping facilitate loans and grants to small businesses)
- Pathways to Home Ownership Programs
- Other Economic Development Initiatives
- Workforce Development
- Placemaking Programs, including a permanent art installation
- Façade Program
- Events and Special Projects, including a Concert Series
- Downtown Master Plan – will be done in October 2025

Current Grant Opportunities:

- Historic Preservation Fund
 - Under this grant, the City can apply for a Historic Resources Survey, due to the most recent survey being completed before 2009.
 - Grant requires a 40% match from the City (a survey is usually about \$10,000)
 - Deadline: 2/1/2024
- Georgia Council of the Arts Project Grants
 - Support single art projects such as an art exhibit, a theatre production, a series of workshops for children, or an artist residency.
 - Public art (murals, sculpture, public concerts and performances) is an eligible activity
 - Funding limits: \$1,000-\$8,000
 - Deadline: 2/2/2024

FIRE DEPARTMENT

■ Current Priorities:

- Funds for staffing (SAFER Grants)
- Burn building and training site
- New platform ladder truck
- New ambulance (grant application pending)
- Additional Lucas Devices

■ Current Grant Opportunities:

- Currently researching and pursuing grant sources as available

Upcoming Grant Opportunities:

- Assistance to Firefighters Grants (AFG)
 - Application opens Jan. 29 at 8 am EST; closes March 5, 2024 at 5pm EST
- Staffing for Adequate Fire and Emergency Response (SAFER)
 - In 2023, March 17 (expect to open 1 week after the AFG close)
- Georgia Emergency Management and Homeland Security Agency (GEMA/HS)
 - Emergency Management Performance Grant Program (EMPG)
 - Waiting to hear back on this year's deadlines

PARKS AND RECREATION

■ Current Priorities:

- New facility in Duncan Park
- Park Master Plan underway; conceptual design for the building in March
- Trail systems improvements
- Creation of new trails
- Will be included in Master Plan as well
- Programming funding – existing and new programs
- Afterschool kids programs
- “Let’s Move” Campaign
- Pavilion Renovation
- Could be added immediately
- Also adding shading to playgrounds

Current Grant Opportunities (Under Review):

- Georgia Recreation and Parks Association (GRPA) New Initiative Grant Program
 - Due 2/23/2024
 - Grant funding is available for new initiatives that demonstrate innovation in park and recreation services for the agency submitting the grant application, with future applicability for other agencies at a local, regional, or state-wide level.
 - Initiatives can be defined as programs, services or events.
 - \$1000 awards
 - No match

Upcoming Grant Opportunities:

- Recreational Trails Program (RTP) - 2025
- GA Outdoor Stewardship Program (Conserve GA) – 2025
- Land & Water Conservation Fund - 2025

PLANNING AND ZONING

■ Current Priorities:

- Long-range planning, including planning studies and market analysis
- Improving blight and rehabilitation of abandoned buildings/lots
- Placemaking and public art projects
- Sustainability
- Currently working on a sustainability plan (should be completed in March)
- Senior assistance – grants to support programming and other initiatives

Current Grant Opportunities (Under Review):

- AARP Community Challenge
 - Small grants to fund quick-action projects that can help communities become more livable for people of all ages
 - Deadline: 3/6/2024
- National Endowment for the Arts (NEA) Grants for Arts Projects
 - \$10,000-\$100,000
 - Require 1-to-1 match
 - Deadlines: Feb. 15, 2024 and July 11, 2024
- Georgia Council of the Arts Project Grants
 - Support single art projects such as an art exhibit, a theatre production, a series of workshops for children, or an artist residency.
 - Public art (murals, sculpture, public concerts and performances) is an eligible activity
 - Funding limits: \$1,000-\$8,000
 - Deadline: 2/2/2024

POLICE DEPARTMENT

■ Current Priorities:

- K-9 Program - Would like to re-start the program for FY 2025.
- Law Enforcement Wellness and Resiliency - Department recently implemented a formal wellness program so any funds to help support the program would be greatly appreciated.
- Training Materials and Resources
- Technology and Equipment - in particular in-car dash cams

■ Current Grant Opportunities:

- Reviewing K-9 Grant Opportunities

Current Grant Opportunities (Under Review):

- Federal COPS Grants
 - Law Enforcement Mental Health and Wellness Act (LEMHWA)
 - Expected to open in April
 - Community Policing Development (CPD) Microgrants program
 - Expected to open in May
 - Cops Hiring Program (CHP)
 - Expected to open in May

ROADS / PUBLIC WORKS

■ Current Priorities:

- Park Road Extension Project
- Pedestrian Bridge

■ Current Grant Opportunities (Under Review):

- Georgia Transportation Infrastructure Bank (GTIB)
 - Approval rate for grant-only applications was just 7% last year
 - Preference is given to loan applications, or loan/grant applications where the loan amount is higher than the grant requested
 - \$250 application fee
 - Deadline: 1/25/2024

■ Upcoming Grant Opportunities:

- Safer Streets 4 All Grant Program

UTILITIES

■ Current Priorities:

- Stormwater upgrades, especially storm drain rehab and piping
- Sewer upgrades
- Water pipe upgrades/replacement
- Electric equipment
- Utility or systems programs to help individuals with bills
- Water plant construction

■ Current Grant Opportunities (Under Review):

- Currently researching and pursuing grant sources as available

■ Upcoming Grant Opportunities:

- Currently researching and pursuing grant sources as available

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Vice President, Community Programs
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313.587.0861

Questions?
Open Discussion





CITY OF FAIRBURN WORK SESSION AGENDA ITEM

SUBJECT: Proposed Fire Ordinance Revisions

ITEM TYPE: Presentation

SUBMITTED: 01/16/2024 **WORK SESSION:** 01/22/2024 **COUNCIL MEETING:** N/A

DEPARTMENT: Fire

BUDGET IMPACT: N/A

PUBLIC HEARING: No

PURPOSE:

To propose changes to the City of Fairburn Fire Ordinance.

HISTORY:

The Fire Safety Codes/Ordinances of the City of Fairburn are designed to help the public prevent fire and other hazards to people and property in the City. These codes are regulated by the State of Georgia but adopted and enhanced by the City of Fairburn Fire Marshal's Office.

FACTS AND ISSUES:

The review of industry standards and nationwide best practices should be periodically reviewed for updates, revisions, and modifications to the code. Updates and revisions to our code ensures that we are meeting both the current needs as well as the future needs of our community through fire prevention and protection efforts.

FUNDING SOURCE:

N/A

RECOMMENDED ACTION:

N/A

ATTACHMENTS:

1. Fire Ordinance

Ordinance Updates

Chapter 29 - FIRE PREVENTION AND PROTECTION

Article 1 – FIRE PREVENTION

Cornelius Robinson/Fire Chief

Chris Campbell/Fire Marshal





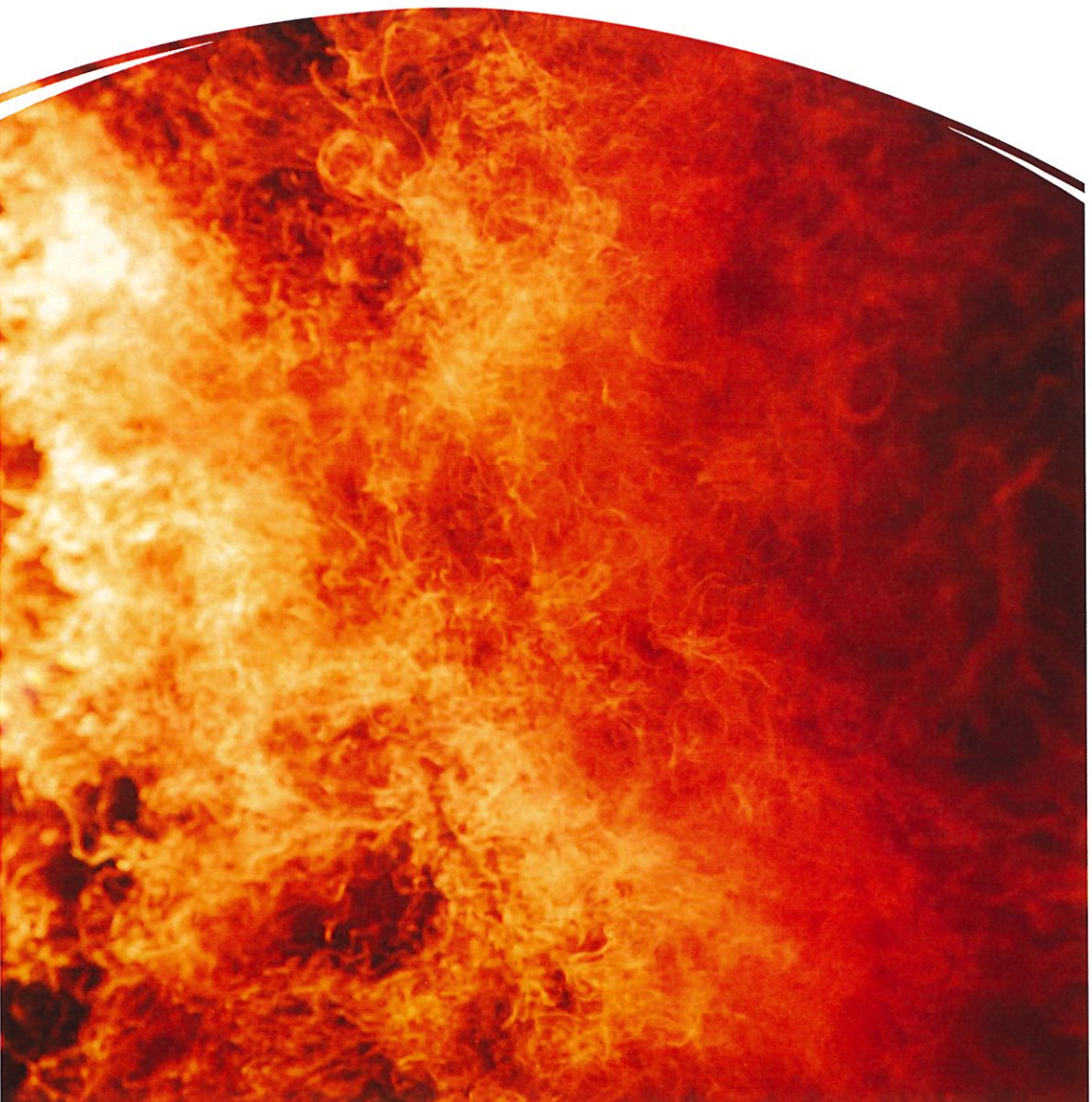
Background



- The Fire Safety Codes/Ordinances of the City of Fairburn are designed to help the public prevent fire and other hazards to people and property in the City. These codes are regulated by the State of Georgia and adopted and enhanced by the City of Fairburn Fire Marshal's Office. These codes apply to buildings and other structures within the City of Fairburn.

Fire Code Updates

- Periodically the review of industry standards and nationwide best practices result in the need to update, revise, and modify our codes. Updating and revisions to our code ensures that we are meeting both the current needs as well as the future needs of our community through fire prevention and protection efforts.



Sec.29-7 Automatic Sprinkler Systems

- **Add subsection (E)**

- Existing buildings, when required to have automatic sprinkler protection by subsection (a & b), shall be retrofitted for automatic sprinklers as required by the fire marshal in accordance with NFPA Standards when the cost of remodel or renovation exceeds 50 percent of the latest approved assessed value of the building. These buildings shall be required to upgrade to meet all current codes, standards, and ordinances as applicable for required fire protection and life safety systems.

Hydrants

- **OBSTRUCTION OF HYDRANTS**

- **Obstruction of approach or visibility of fire hydrants and fire department connections. Public/Private**

1. It shall be unlawful for any person, vegetation, or object to obstruct the approach or visibility of any fire hydrant or fire department connection closer than 15 feet in any direction, parallel with the street access. A minimum three-foot clear space shall be maintained around the circumference of fire hydrants and fire department connections. Any vegetation within this area must be maintained at a height even with or below the lowest level of the cap of the lowest discharge.

- **Private Hydrants**

- **Identification & Maintenance**

1. All private hydrants shall be identified as being painted with a suitable prime coat and not less than 2 coats of exterior grade enamel, "Safety Yellow" in color. The bonnets shall be painted in accordance with NFPA GPM flow rates. (blue/green/orange/red)
2. All private fire hydrant inspections and maintenance shall be performed by a qualified company annually.
3. All private fire hydrant testing (measured flow) shall be performed by a qualified company every 3 years.
4. Repairs shall be completed within 30 days of a private fire hydrant which fails inspection, is impaired, or otherwise does not function as required by the NFPA Standard.

Public vs. Private

- Quick identification
- Easy to distinguish
- Uniformity

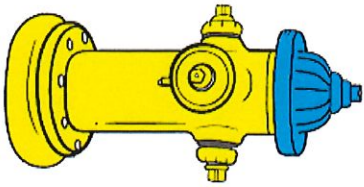
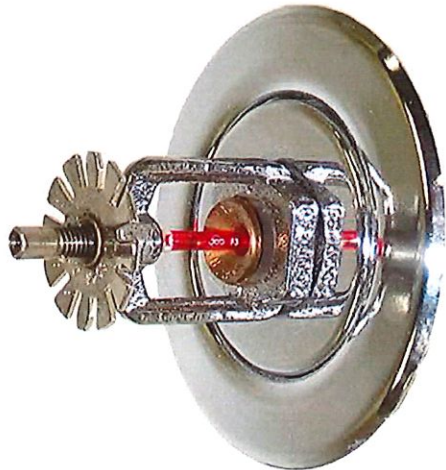
- NFPA Color Coding System

- Blue = 1500 GPM +
- Green = 1000 -1499 GPM
- Orange = 500 – 999 GPM
- Red = less than 499 GPM



3rd Reporting of Fire Protection Systems

- **Maintenance and Reporting of records for fire safety systems.**
 - Records of all system inspections, tests and maintenance required by the governing NFPA standard for the systems listed below shall be maintained on the premises for a minimum of three years and shall be provided to the city through a third-party inspection reporting system of the city's choosing.
 - Automatic fire sprinkler system.
 - Fire Alarm system.
 - Commercial hood cleaning & hood suppression system.
 - Standpipe.
 - Active smoke control system.
 - Private hydrant system
 - Fire pump.
 - Spray paint booth.
 - Emergency generator.
 - Clean agent suppression system.



The Compliance Engine (TCE)
For Fire Protection Systems.

Multi-Family Rental Housing

- **Fire suppression system**

- (a) All vent hoods, or open areas located above a stove or cooking range, shall be equipped with an NSF certified automatic fire suppression device. Such a device shall be maintained in an operable condition at all times by the owner or owner's designee. This shall NOT apply to any multifamily rental unit that is equipped with an operable sprinkler head as part of a sprinkler protection system.
- (b) Any existing multifamily rental housing at the time of this ordinance shall have up to 2 years to conform to the provisions.

- **Fire Extinguishers**

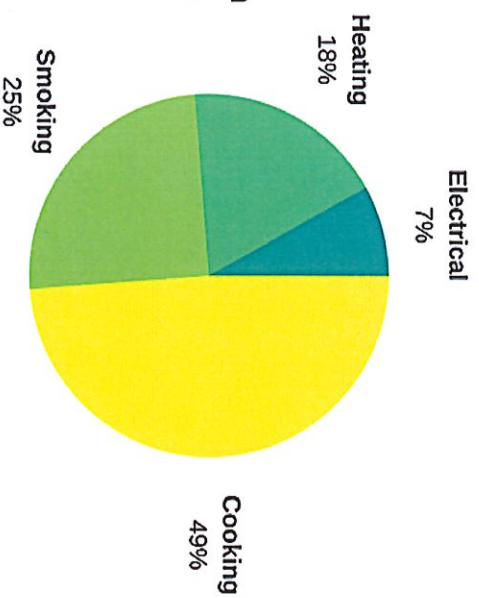
- (a) A fire extinguisher is required to be located within each multi-family unit not equipped with an operable sprinkler head as part of a sprinkler suppression system. Minimum size/type - 5LB ABC. The owner is required to maintain all extinguishers in good working condition, and compliant with all applicable laws and standards, including a current service tag.
- (b) Any existing multifamily rental housing at the time of this ordinance shall have up to 2 years to conform to the provisions.

Sec. 14-366 Short-Term Rental Housing

- **Add to paragraph B. Life Safety and Sanitation**
- **Fire suppression system**
 - (a) All vent hoods, or open areas located above a stove or cooking range, shall be equipped with an NSF certified automatic fire suppression device. Such a device shall be maintained in an operable condition at all times by the owner or owner's designee. This shall NOT apply to any Short-term rental unit that is equipped with an operable sprinkler head as part of a sprinkler protection system.
 - (b) Any existing Short-term rental housing at the time of this ordinance shall have up 1 years to conform to the provisions.

Why do we need to be proactive?

- Cooking is the leading cause of residential fires.
- Unattended cooking on the stovetop is the leading factor contributing to cooking fires, cooking fire injuries, and deaths.
- Cooking fires cause an average of \$1.1 billion in direct property damage.



1 in 120 apartment units will have a kitchen fire annually.





Hood Suppression Device



[Cooktop Fire Suppressor](#)

Questions for the Fire Marshal ?

